

Essential Skills Resource Order Form

Submit this form by Mail, or Fax to (604) 436-1149 or order Online

BILL TO			
Name:		Title:	
Organization:			
Address:			
City:		Province:	Postal Code:
Tel:	Fax:		PO #:
Order Date:		Email:	

SHIP TO <input type="checkbox"/> Same as Bill To			
Name:			
Organization:			
Address:			
City:		Province:	Postal Code:
Telephone:		E-mail:	

RESOURCE TITLE	QTY	PRICE	TOTAL
Carpenter Applications: A companion resource to Measurement and Calculations for the Trades		\$89.00*	
Controlling Complexity: An Introduction to Question Structure		\$89.00*	
Developing Work-related Learning Materials English <input type="checkbox"/> Le développement des activités d'apprentissage iées au... French <input type="checkbox"/>		\$78.00*	
Document Use at Work – Combines Document Literacy & Language of Documents in one publication		\$78.00*	
Formulas at Work: Tradesworkers on the Job		\$40.00*	
From The Ground Up: Tradesworkers on the Job		\$34.00*	
Measurement and Calculation for the Trades		\$48.00*	
Numeracy at Work English <input type="checkbox"/> Le calcul au travail French <input type="checkbox"/>		\$78.00*	
Numeracy Rules Kit – Worksheets Binder, Pocket Guide, & Acetate Rulers		\$27.00*	
Numeracy Rules Pocket Guide (Unlaminated)		\$1.25	
Oral Communication on the Job: A Practitioner's Guide		\$78.00*	
Preparing for Heavy Equipment Occupations		\$27.00*	
Preparing for the Boilermaker Trade		\$27.00*	

Preparing for the Ironworker Trade		\$27.00*	
Preparing for Technical Training: Bricklayers and Allied Craftworkers Apprenticeship Study Package		\$27.00*	
Preparing for Technical Training: Floorlayers Apprenticeship Study Package		\$27.00*	
Reading at Work: Workplace Reader English <input type="checkbox"/> La lecture au travail: Recueil de lecture de lieu de travail French <input type="checkbox"/>		\$38.00*	
Reading at Work: Facilitator's Guide English <input type="checkbox"/> La lecture au travail: Guide de l'animateur French <input type="checkbox"/>		\$98.00*	
Science for the Trades: An Illustrated Guide to Basic Applications in the Construction Industry		\$27.00*	
Six Steps to Mentoring Instructor's Guide		\$89.00*	
Thinking Strategies for Numeracy: A Practitioner's Guide		\$89.00*	
Tools for the Trade: A Guide to Success in Apprenticeship		\$27.00*	
Writing at Work English <input type="checkbox"/> La rédaction au travail French <input type="checkbox"/>		\$78.00*	
Thank you for your order! GST, shipping & handling charges are additional. An invoice will be sent when your order is shipped. Invoice payable by cheque upon receipt. Please specify if you are exempt from tax.		SUBTOTAL:	

*Qualifies for a 10% discount on orders of 10 or more copies per title.

ABOUT OUR RESOURCES

To view descriptions, sample pages, pricing, and other information about SkillPlan's Essential Skills Resources, or to place your order online, please visit our website at www.skillplan.ca.

PAYMENT

The preferred method of payment is by cheque or money order. An invoice will be sent to the billing address, due upon receipt in Canadian Dollars. Credit card payments are accepted, and are processed online securely through PayPal. Your email address is required.

Request payment by credit card Print billing email address clearly:

SHIPPING

Orders are shipped via Canada Post Expedited Parcel. Xpresspost and Priority Courier are available if you require your order sooner. Email orders@skillplan.ca to request the cost of faster shipping methods for your order.

RETURNS

Orders may be returned in good condition at the customer's expense. Returns are subject to a restocking fee, in addition to the initial shipping & handling charges. Contact orders@skillplan.ca to request a return.

HOW DID YOU HEAR ABOUT US?

- | | |
|---|--|
| <input type="checkbox"/> Search Engine or Website Keyword or Website: _____ | <input type="checkbox"/> Email Advertisement |
| <input type="checkbox"/> Event Name & Location of Event: _____ | <input type="checkbox"/> Word of Mouth |
| <input type="checkbox"/> Magazine Advertisement or Article | <input type="checkbox"/> Don't Remember |
| <input type="checkbox"/> Other: _____ | |

Comments:

Issued February 2012